Welcome to the Radiation Research Society’s 67th Annual International Meeting

Radiation Research Society’s (RRS) annual meeting features both contributed and invited papers from all fields of radiation research, particularly physics, chemistry, biology, medicine, and epidemiology. The presentations include award and invited lectures, invited symposia devoted to specific topics of current interest, refresher courses, and workshops. Poster presentations, complementary to the oral sessions, provide a more informal opportunity for communication between the attendees.

| 20 | Exhibitors |
| 750 | Attendees |
| 54% | Full Members |
| 26% | Students |
| 13% | Non-Members |
| 7% | Associate, Emeritus |

70% - Researchers and clinicians from over 20 preeminent US and international universities and medical schools, including radiation oncology departments. Early Career Investigators — emerging scientists and students who will be the innovators in the field; collaborate with the future in your world.

20% - Leading scientists and program directors from US funding agencies, research institutes, and national labs

10% - Leading scientists and staff from many important biomedical professions

Due to the post-pandemic environment in 2021, we anticipate up to a 30% decrease in our normal attendance at the annual meeting. RRS Governing Council has approved a hybrid meeting budget that will support the filming of the full scientific program to offer live stream to our International participants. RRS will not offer a Virtual-Only registration category at this time. All posters will be presented onsite, and all exhibition partners will be onsite at the beautiful Hilton Caribe in conjunction with our full program offering.

EXHIBITOR ELIGIBILITY

RRS views the exhibits as an integral part of the educational and scientific program. Qualified exhibitors are limited to firms, organizations, and agencies whose exhibits promote awareness of products, technologies and services that are recognized and approved by RRS and are supportive of the objectives of the Annual Meeting. RRS has the sole right to determine the final eligibility of any firm, organization, agency, or product for inclusion in the exhibit area. Exhibitors may not assign, sublet, or apportion others to the whole or any part of the space they are allocated. Only products that are manufactured or distributed by your company may be displayed in the exhibit area.

SAVE $$$ with our Early Registration Discount!
Sign and return your contract (with 50% deposit) before March 31st to receive 5% off the exhibit space!
Show Specific Information

Tentative Schedule
To maximize your time with attendees and minimize your time away from the office, RRS offers multiple opportunities for you to be face-to-face with attendees.

<table>
<thead>
<tr>
<th>Saturday, October 02</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>After 2:00pm</td>
<td>Exhibitor Move-In</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Sunday October 03</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30am (60 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>10:00am (15 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>5:15pm (15 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>6:30pm (3-4 hours)</td>
<td>Welcome Reception / Karaoke</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Monday October 04</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30am (30 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>10:00am (15 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>5:45pm (15 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Tuesday October 05 (Half-Day Program)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>6:30am</td>
<td>Sunrise Session</td>
</tr>
<tr>
<td>10:00am (15 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>12:15pm</td>
<td>Sessions End for the Day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wednesday October 06</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7:30am (30 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>10:00am (15 min)</td>
<td>Coffee with Exhibitors</td>
</tr>
<tr>
<td>3:15pm (90 min)</td>
<td>Exhibitor Move Out</td>
</tr>
<tr>
<td>6:15pm (2 hours)</td>
<td>Exhibitor Move Out</td>
</tr>
<tr>
<td>7:00pm (3-4 hours)</td>
<td>Final Night Event</td>
</tr>
</tbody>
</table>

Important Dates

- **February 26**: Exhibitor Registration Open
- **April 30**: Early Discount Ends
- **April 30**: 50% Deposit Due*
- **July 1**: Exhibitor Space Paid in Full
- **July 1**: Artwork Due

*Terms of Payment (Note: extended terms for post-pandemic environment)*

- **April 30, 2021**: In order for booth space to be guaranteed, a signed contract and a 50% deposit is due. If deposit is not received on or before April 30, 2021, RRS reserves the right to release the exhibit space for resale.

- **May 1 - June 30, 2021**: Signed contracts will be accepted (based on available space) but booth space is not guaranteed without 50% deposit.

- **July 1, 2021**: Full payment for booth space must be paid by July 1, 2021.

**Cancellations:**

- **April 30, 2021**: An exhibitor may cancel without penalty provided written notification is received via email on or before April 30, 2021 to audrey@radres.org.

- **May 1—June 30, 2021**: Cancellation requests will forfeit deposit.

- **July 1—October 6, 2021**: All contracts are considered binding and the exhibiting company will be held fiscally responsible for the signed agreement. Failure to make payments does not release the exhibitor from any contractual financial obligation.
EXECUTIVE PARTNER PACKAGES

Diamond Level  *(1 available)*  $50,000.00

Promotion with the following logo displays:
- RRS MEETING WEBSITE presence with link to your company/organization’s website
- RRS CONFERENCE PROGRAM BOOK, ABSTRACT PDF, and MOBILE APP listing
- CORPORATE SIGNAGE in exhibit, registration, and poster areas, and as allowed by CME regulations
- PRE-MEETING PROMOTION TO ALL CONFERENCE ATTENDEES: Inclusion in the “1-Week Final Confirmation”
- SLIDES for meeting room screens during non-CME functions to acknowledge sponsor level
- SPONSOR PROMO ITEM: Water Bottle *(Green Choice for 2021!)*
- CAREER DEVELOPMENT WORKSHOP: complimentary inclusion in this pre-conference workshop. Help the next generation learn more about potential career paths, build their professional network, and gain practical advice to apply in the future.
- PODIUM PRESENTATION (3 min) - invitation to speak during Annual Business Meeting *(Held on Monday afternoon during conference).* Includes 2 lunch tickets to attend the event.

Print Advertising
- One (1) FULL PAGE AD *(8.25” x 5.25”)* in the meeting program book
- ACKNOWLEDGEMENT throughout the RRS meeting program as allowed by CME regulations

Meeting Mobile App
- ENHANCED EXHIBITOR LISTING (including company profile, logo, downloadable PDF)
- 2 On-site notifications “pushed” to all attendees via app

Exclusive Welcome Event Sponsorship
The WELCOME EVENT is a premier staple to our conference. You are provided with branded presence at the annual meeting welcome reception. Sponsorship includes logo incorporation on all promotional materials, 3 complimentary event tickets, 6 extra drink tickets (for a total of 12), VIP reserved table at event, logo on drink tickets, and prominent signage at event.

Meeting Logistics
- Complimentary 6’ or 8’ x 20’ TABLE TOP AREA with preferential site selection provided in exhibit area.
- COMPLIMENTARY MEETING REGISTRATION for up to 5 company representatives* *(access to scientific sessions only; social events and meals are not included and must be purchased separately)*
- TARGETED ATTENDEE LIST provided in advance for appointment scheduling *(first/last name, email & organization).*
- ACCESS TO EXHIBITOR REGISTRATION SITE which provides overview of booking travel, accommodations, FAQs, exhibitor area diagram, move-in / move-out schedule, program of events, and user friendly forms to secure additional equipment at the headquarter hotel.

*Company representative = person affiliated with exhibiting company/organization and will attend meeting sessions

Video
- 30 second personal welcome broadcast on the virtual platform
- 30-second spotlight within the post-meeting HIGHLIGHT VIDEO featured on the RRS website and sent to all RRS members.

Hybrid Inclusion
- LIVE SESSION BROADCAST: Host your own 30 minute live session on the virtual platform to connect with international attendees who are virtual.
- PREMIER LOGO PLACEMENT: Your company logo displayed on every landing page within the virtual event platform.
Platinum  (1 available)  $35,000.00

**Promotion with the following logo displays:**

- RRS MEETING WEBSITE presence with link to your company/organization’s website
- RRS CONFERENCE PROGRAM BOOK, ABSTRACT PDF, and MOBILE APP listing
- CORPORATE SIGNAGE in exhibit, registration, and poster areas, and as allowed by CME regulations
- PRE-MEETING PROMOTION TO ALL CONFERENCE ATTENDEES: Inclusion in the “30-Day Travel Confirmation”
- SLIDES for meeting room screens during non-CME functions to acknowledge sponsor level
- SPONSOR PROMO ITEM: Your company logo on the 2021 Conference Bag distributed to all attendees.
- CAREER DEVELOPMENT WORKSHOP: complimentary inclusion in this pre-conference workshop. Help the next generation learn more about potential career paths, build their professional network, and gain practical advice to apply in their career path.
- PODIUM PRESENTATION (3 min): Invitation to speak during Opening Ceremony of the conference.

**Print Advertising**

- One (1) FULL PAGE AD (8.25” x 5.25”) in the meeting program book
- ACKNOWLEDGEMENT throughout the RRS meeting program as allowed by CME regulations

**Meeting Mobile App**

- ENHANCED EXHIBITOR LISTING (including company profile, logo, downloadable PDF)
- 2 On-site notifications “pushed” to all attendees via app

**Exclusive Final Night Event and Optional Karaoke/DJ After-Party**

- The FINAL NIGHT gives you the chance to leave a lasting impression on the conference attendees! This event brings all attendees back together, one last time, in a festive and social atmosphere. Sponsorship includes logo incorporation on all promotional materials, 3 complimentary event tickets, VIP reserved table at event, and prominent signage.
- Extend your presence and celebrate with an extended after party

**Meeting Logistics**

- Complimentary 6’ or 8’ x 20’ TABLE TOP AREA with preferential site selection provided in exhibit area.
- COMPLIMENTARY MEETING REGISTRATION for up to 5 company representatives* (access to scientific sessions only; social events and meals are not included and must be purchased separately)
- TARGETED ATTENDEE LIST provided in advance for appointment scheduling (first/last name, email & organization).
- ACCESS TO EXHIBITOR REGISTRATION SITE which provides overview of booking travel, accommodations, FAQs, exhibitor area diagram, move-in / move-out schedule, program of events, and user friendly forms to secure additional equipment at the headquarter hotel.

*Company representative = person affiliated with exhibiting company/organization and will attend meeting sessions

**Video**

- 30-second spotlight within the post-meeting HIGHLIGHT VIDEO featured on the RRS website and sent to all RRS members.

**Hybrid Inclusion**

- Post Event: FEATURED SESSION SPONSORSHIP: Present a 45 minute webinar summarizing the Topical Review recorded session of your choice; to be scheduled following the 30 day viewing window, once the virtual event platform is closed.
- PREMIER LOGO PLACEMENT: A gallery view of ALL Meeting Partner Logos to be viewed by meeting attendees
- POST EVENT ENGAGEMENT: Access to continue connecting with attendees during the 30 day post-event viewing window.
Promotion with the following logo displays:

- RRS MEETING WEBSITE with link to your company/organization’s website
- RRS CONFERENCE PROGRAM BOOK, ABSTRACT PDF, and MOBILE APP listing
- CORPORATE SIGNAGE in exhibit, registration and poster areas, and as allowed by CME regulations
- PRE-MEETING ECARD inclusion with feature highlight. Ecard sent between May and August 2021, Please notify us of your preferred month by April 16, 2021.
- SLIDES for meeting room screens during non-CME functions to acknowledge your Gold status
- ATTENDEE LANYARD: Company logo on attendee lanyard distributed to all registered attendees.
- PODIUM PRESENTATION (3 min): Invitation to speak during Annual Painter Debate luncheon (Held on Wednesday afternoon of conference). Includes 2 lunch tickets to the event.

Print Advertising

- One (1) HALF PAGE AD (4” x 5.25” or 2.5” x 8.25”) in the meeting’s program book
- ACKNOWLEDGEMENT throughout the RRS meeting program as allowed by CME regulations

Co-Sponsored Event Opportunity

- The Co-Sponsored event opportunity will depend on Executive Partner selections. The additional partial-sponsorship opportunities open to Gold level include: Sunrise Session with Breakfast, Debate Luncheon, Mentor Luncheon, ECI or SIT Networking Events, on a first-come, first-served basis. Sponsorship includes logo incorporation on all promotional materials, 2 complimentary event tickets, and prominent signage at event.

Meeting Mobile App

- ENHANCED EXHIBITOR LISTING (company profile, logo, downloadable PDF)
- 1 On-site notification “pushed” to all attendees via app

Meeting Logistics

- COMPLIMENTARY MEETING REGISTRATION for up to 3 company representatives* (access to scientific sessions only; social events and meals are not included and must be purchased separately)
- One Complimentary TABLE TOP EXHIBIT (6’ or 8’ table) with preferential site selection (after Executive partners) provided in the exhibit area.
- ACCESS TO EXHIBITOR SITE which provides overview of booking travel, accommodations, FAQs, exhibitor area diagram, move-in / move-out schedule, program of events, and user friendly forms to secure additional equipment at the headquarter hotel.
- ATTENDEE LIST (first/last name & organization only) provided in advance for appointment scheduling.
  *Company representative = person affiliated with exhibiting company/organization and will attend meeting sessions

Video

- Brief inclusion within the post-meeting HIGHLIGHT VIDEO featured on the RRS website and sent to all RRS members.

See page 09 for Hybrid Inclusion Upgrades
Promotion with the following logo displays:
- RRS MEETING WEBSITE with link to your company/organization’s website
- RRS CONFERENCE PROGRAM BOOK, ABSTRACT PDF, and MOBILE APP listing
- PRE-MEETING ECARD inclusion with feature highlight. *Ecard sent between May and August 2021, Please notify us of your preferred month by April 16, 2021*

Print Advertising
- One (1) HALF PAGE AD (4” x 5.25” or 2.5” x 8.25”) in the meeting program book
- MEETING BADGE or COFFEE BREAK SPONSOR: Company logo on attendee meeting badge or sponsor coffee break during 1 day of the meeting. (includes logo napkins and identification in program book)

Meeting Logistics
- COMPLIMENTARY MEETING REGISTRATION *(access to scientific sessions only; social events and meals are not included and must be purchased separately)* for up to 1 company representative*. Second company representative* available at a discounted rate.
- One Complimentary TABLE TOP EXHIBIT (6’ or 8’) table) provided in the exhibit area.
- ACCESS TO EXHIBITOR SITE which provides overview of booking travel, accommodations, FAQs, exhibitor area diagram, move-in / move-out schedule, program of events, and user friendly forms to secure additional equipment at the headquarter hotel.

*Company representative = person affiliated with exhibiting company/organization and will attend meeting sessions*
EXHIBIT ONLY

$2,500.00

Promotion with the following logo displays:

- RRS MEETING WEBSITE with link to your company/organization’s website
- RRS CONFERENCE PROGRAM BOOK & MOBILE APP listing

Meeting Logistics

- One Complimentary TABLE TOP EXHIBIT (6’ or 8’ table) provided in the exhibit area.
- ACCESS TO EXHIBITOR SITE which provides overview of booking travel, accommodations, FAQs, exhibitor area diagram, move-in / move-out schedule, program of events, and user friendly forms to secure additional equipment at the headquarter hotel.

EXHIBIT ONLY EXTENSIONS: SPECIAL CONSIDERATION AND TAILORED OFFERINGS

STRATEGIC FUNDING PARTNERS- $1500.00
Offered to government agencies who support those working in the radiation sciences community.

INSTITUTIONAL PARTNERS-
Any current Institutional Member of the RRS who would like to sponsor and have a table during the annual meeting is eligible for a 15% discount off of the ‘Exhibit Only’ sponsor level.

A LA CARTE OFFERINGS (or upgrade with a sponsor package)

ADDITIONAL BOOTH REPRESENTATIVE | $250.00
Looking for more coverage and representation at the annual meeting? Bring an additional teammate. Price includes badge only, access to scientific sessions and/or social events will be a separate charge.

CONFERENCE PEN SPONSORSHIP | $1,000.00
The 1,000 conference pens distributed will have your logo stamped on them. These pens will be passed out to every attendee at the conference when they check in and will be available throughout the conference area to individuals who need another. This is a great way to reach all members of RRS.

SCHOLARS-IN-TRAINING SOCIAL | $2,500.00
Join RRS in sponsoring the SIT Saturday Workshop and Social Event - two important events for new scholars. Your logo will be featured on a show slide during the SIT Workshop and in the meeting program book. The SIT Social occurs Saturday night before the conference begins, and facilitates socialization between upcoming professionals in various fields of study. SITs are able to mingle and establish long-lasting connections within RRS.

CAREER DEVELOPMENT WORKSHOP | $2,500.00 | $1,000.00*
Sponsor and participate in this Saturday workshop, open to all RRS Members. Private table and chairs provided allowing you to engage with attendees during (pre-scheduled) 10-minute 1-on-1 appointments. As a university or corporation, looking to hire, this is an opportune chance to recruit. As a funding agency, this is a dedicated event that will afford you the opportunity to raise awareness for programs currently available. Appointment schedule provided in advance of the conference as a preparation and communication tool.
* $2,500.00 without an exhibit table. $1,000.00 if current exhibitor

CUSTOM LOGOS AND WRAPS- Priced upon request
Use high traffic areas to attract or inform conference attendees. Let us help you create a custom wrap or floor decal, featuring your logo, to promote brand identity or advertise a new service or product. Price will vary based on selection. Availability of this item, and its location, subject to hotel permissions and policies
**MOBILE APP INCLUSIONS: BANNER ADS | PUSH NOTIFICATION- $1,200.00 | $250.00**

Rotating Banner Ad: full screen app landing page, video clip, provided post-show user metrics, all materials will be available for viewing and downloadable throughout the year.

Push Notification: send an alert or “call-to-action” message to all app users at a specific time/date *(some restrictions apply)*

**SMALL GROUP DISCUSSION | $2500**

Host a small group conversation with the virtual international membership during a scheduled break time of the conference.

**HOSTED RECEPTION | $5000**

Virtual happy hours are a big part of event networking. With a little creativity, you can provide a great reception experience to virtual attendees and leave a lasting impression. We can help you coordinate the delivery of refreshments and entertainment and your reps will participate in small group discussions throughout the reception.

**COFFEE BREAK SPONSOR | $TBD**

Send a coffee care package to online attendees and engage with them online between virtual conference sessions.
# 2021 Annual International Meeting Support Contract

**Company Name:** _________________________________________________________________________________

**Contact Person:** _________________________________  **Position of Contact Person:**  _________________________

**Billing Address:**______________________________________ **City:**_________________________________________

**State/Prov:** ______________  **ZIP/Postal Code:** ______________  **Phone:** ____________________ **Fax:**______________

**E-mail Address:**___________________________________________________________________________________

**Social medias used by your company:**

- _____Facebook
- _____Twitter
- _____YouTube
- _____LinkedIn
- Other:_____________________________

## Support Package Option

<table>
<thead>
<tr>
<th>Support Package Option</th>
<th>Price</th>
<th>Quantity</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive Partner Packages (2 levels available)</td>
<td>$50,000</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td></td>
<td>$35,000</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Gold Supporter (2 available)</td>
<td>$20,000</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Silver Supporter (2 available)</td>
<td>$10,000</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Bronze Supporter (2 available)</td>
<td>$5,000</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Exhibit Only</td>
<td>$2,500</td>
<td>X</td>
<td>=</td>
</tr>
</tbody>
</table>

**Add:**

<table>
<thead>
<tr>
<th>Add</th>
<th>Price</th>
<th>Quantity</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Booth Representative (each)</td>
<td>$250</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Conference Pen Sponsor (1 available)</td>
<td>$1,000</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Mobile App: Banner Ad</td>
<td>$1,200</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Mobile App: Push Notification</td>
<td>$250</td>
<td>X</td>
<td>=</td>
</tr>
<tr>
<td>Scholars-in-Training Sponsorship (1 available)</td>
<td>$2,500</td>
<td>X</td>
<td>=</td>
</tr>
</tbody>
</table>
| Career Development Workshop  
  *(w/o exhibit table)* | $2,500 | X        | =        |
| Career Development Workshop  
  *(if current exhibitor)* | $1000   | X        | =        |
| Custom Logos and Wraps                   | TBD      | X        | =        |

**Total Support Amount:** $______________________

## Payment Information

- _____Check (payable in U.S. Funds to: Radiation Research Society)  
- _____VISA  
- _____MasterCard  
- _____AMEX

**Credit Card Number:** _______________________________  **Exp. Date:** ___________ **CVS_________**

**Print Name on Card:** _______________________________  **Signature:**______________________________

- I hereby contract with the Radiation Research Society (RRS) to support the 2021 RRS Annual Meeting as outlined above.
- I understand that my balance is due to RRS headquarters no later than July 1, 2021.
- I agree to provide RRS with an electronic copy of my corporate logo and authorize use of this logo as noted for the sole purpose of sponsor identification. All artwork is due **July 1, 2021**. (If this deadline is missed, graphics will not be included in the program book and RRS cannot be held responsible)
- I understand that this contract may not be changed or cancelled after the closing deadline of **June 30, 2021**
- I understand that complimentary registration allows access to the scientific sessions only. Social events and meals require purchase of a separate ticket(s).

**Initial:** ___________  **Date:** ______________
EXHIBIT A

Terms of Payment & Cancellation:
Exhibitor agrees to Terms of Payment and Cancellation policies, as outlined on Page 3 of this prospectus.

Exhibitor Benefits:
All artwork associated with exhibitor benefits must be submitted by July 1, 2021.

Exhibit Eligibility:
RRS views the exhibits as an integral part of the educational and scientific program. Qualified exhibitors are limited to firms, organizations, and agencies whose exhibits promote awareness of products, technologies, and services that are recognized and approved by RRS and being supportive of the objectives of the Annual Meeting. RRS has the sole right to determine the final eligibility of any firm, organization, agency, or product for inclusion in the Exhibit area. Exhibitors may not assign, sublet, or apportion others to the whole or any part of the space they are allocated. Only products that are manufactured or distributed by your company may be displayed in the exhibit area.

Indemnification by Exhibitor:
Exhibitor agrees to fully defend, indemnify, and hold harmless RRS, RRS management, agents, staff, employees, consultants, and vendors, as well as the operator of the Hilton Caribe, and its agents or employees, for any and all injuries and damages, including, but not limited to, attorney’s fees and costs, arising from any lawsuit or claim, whether or not viable, arising or related to any negligent or intentional act or failure to act by exhibitor or exhibitor’s employees, staff, agents, or exhibitor’s exhibit or products, which cause damage or injury to any third party, or for any violation of any rule, ordinance, regulation Hilton Caribe or RRS.

Outside Food and Beverage:
Due to applicable law, you may not bring alcoholic beverages into the Hotel for your display area. You must obtain hotel prior approval before you bring any food or non-alcoholic beverages from outside sources into the Hotel. Service fees will apply to any outside food or beverage served in hotel function space, regardless whether Hotel labor is required.

☐ I acknowledge that I have read and agree to the policies as outlined in Exhibit A.

Additional Charges:
In addition to the customary charges associated with exhibitions (audio-visual, etc.), Hotel may offer other services for which there may be fees either to Group or the individual attendee (as applicable). Examples of potential additional charges could include Package Handling, Business Center, Sign Making, Banner Hanging, Telephone Rental, Private Locks, Electrical Power, Labor for Audio-Visual & Electrical Requirements,

Outside Contractors:
The hotel may require that your outside contractors sign a hold harmless, indemnification and insurance agreement in the form currently in use at the Hotel for similar outside contractors and provide proof of insurance in amounts acceptable to us (amounts and types of insurance to be determined in our sole discretion based on the type of services the outside contractor will be providing) before the outside contractor will be allowed to provide services on our Hotel premises. In some instances, despite your use of an outside contractor, Hotel may be required to obligations imposed on Hotel by labor unions or collective bargaining agreements, to utilize Hotel labor to provide certain services, and you agree to pay the fees and/or charges associated with these services. Upon request, Hotel will disclose prior to the Event those services that are required to be performed by Hotel labor (if any) as well as the potential fees and charges associated with such Hotel labor usage.

Fire Safety:
For the safety of persons and property, no fireworks or incendiary devices may be used indoors at the Hotel. All exhibitions must be in compliance with the local Fire Department regulations, including those pertaining to occupancy load, mandatory aisles, ceiling clearance and fire exits. Any Event that has vehicle displays, fog machines, , lasers, exhibits (including tabletop) or extensive productions with staging and props, must have a certified permit from the local Fire Marshall. All associated fees for permits, floor plan approval and stand-by fire watch are your responsibility and final approved copies of all such permits must be provided to Hotel at least three (3) days prior to your Event. Should you require any rigging services for this Event, all such services must be arranged through the in-house audio-visual provider or the Hotel and you will be responsible for all costs associated therewith.